

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
January 10, 2011

The Saranac Village Council Regular Meeting was called to order by President Pro-tem Darby at 7:02 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Pro-tem Darby, Smith, Straubel, trustees – Hendrick, Klutman, Mackey, McClellan, Whorley

Absent: President Grieves, DPW Bowen

Guests: Jim Darby, Brad Wittenbach

Motion was made by Mackey, supported by Whorley, to approve the Regular Agenda. All yeas.

Council reviewed a letter of resignation submitted by President Grieves.

Motion was made by Klutman, supported by McClellan, to accept Mark Grieves' letter of resignation from the office of Saranac Village President, effective 7:00 p.m., January 10, 2011. All yeas.

Motion was made by McClellan, supported by Whorley, to appoint Sharon L. Darby to the office of Saranac Village President, term to expire September 30, 2011, to fill the vacancy left by Mark Grieves. All yeas.

Sharon L. Darby took the Oath of Office for the position of Saranac Village President, term to expire September 30, 2011.

As Saranac Village President, Darby will replace Grieves as signatory on all Independent Bank accounts.

Public Comments – None.

Mark Howe, Ionia County Administrator was not in attendance.

Motion was made by Whorley, supported by Klutman, to accept the minutes of the December 13, 2010 Regular Meeting. All yeas.

Mackey inquired about the DFCU funds being moved to IBC. Straubel explained new FDIC rules that became effective 12/31/10.

Motion was made by Mackey, supported by McClellan, to approve the Treasurer's Report of December 31, 2010. All yeas.

Discussion was held regarding various Accounts Payable items.

Motion was made by McClellan, supported by Whorley, to approve the Accounts Payable of January 10, 2011 in the amount of \$72,156.15.

Roll call vote: yeas – Hendrick, Klutman, Mackey, McClellan, Whorley, Darby; nays – none; absent – none.

The Zoning Administrator's report was reviewed.

Klutman reported on the Planning Commission's January meeting.

The Planning Commission met with Add Ventures, Inc. and its team of officers who shared with Planning Commission members, their vision for the old school building located at 28 Vosper Street. Klutman provided council members with a handout summarizing proposed uses, as well as contact information and business highlights.

Add Ventures, Inc. is currently seeking grant assistance through the "Pepsi Refresh" program, to purchase and renovate the "Boss" (Big Old Saranac School). Anyone can vote for the "Boss" by visiting the following website: <http://www.refresheverything.com/restorethebosssaranac>.

Committee Reports

Streets

The committee met and has submitted budget numbers for the 2011/2012 budget year, which include chip and seal (with fog overlay) of various local streets and possible resurfacing of Pleasant Street, between Mill and Orchard.

Klutman would like to see the village develop a 5-10 year "Streets Plan", possibly with the assistance of Fleis & VandenBrink Engineering. Klutman will be meeting with Todd Richter, to discuss.

Water & Sewer

The committee did not meet.

Council discussed ongoing concerns at 33 Union Street, following a watermain break on Liberty Street in November of 2010.

Council concurred that a contractor's opinion should be sought before further damages occur. Straubel will review with DPW Bowen.

Buildings & Grounds

The committee did not meet.

Whorley met with Grand Valley Automation to review locations for security cameras. GVA will quote camera installation and DVR configuration.

Whorley is working with Overbeck Construction on punch list items for the new office building.

Straubel provided council members with a flyer announcing the grand opening of the new village office, which is being held January 29, 2011 from 10:00 a.m. - noon. The flyer will appear in the 1/22/11 Ionia County Shopper's Guide, as an insert.

Parks & Recreation

The committee did not meet. Mackey has submitted 2011/2012 budget numbers.

Budget

Straubel will be putting the 2011/2012 budget together for presentation and adoption at February's council meeting. The Budget Committee will meet prior to that time, to review.

Public Safety

The committee did not meet. They did however, receive and review the monthly report from Deputy Charon.

Personnel

The committee met and will have recommendations for changes to the Employee Handbook, at February's meeting.

The committee will be making suggestions for changes to the Performance Review form, as well.

Dave Ball's last day of employment with the village was 12/31/10. He was replaced by Tim Simmons, who began his employment with the village on December 15, 2010. Tim is fitting in well with the DPW crew and has begun Fire Department renovations to the old village office building. Tim is also working on obtaining his CDL license.

The Personnel Committee will also be working on a "check list" for newly hired employees.

Public Comments – None.

Additional Business

Straubel inquired if any council members other than Darby and Klutman would like to attend MML's training session which is being held Thursday, January 13th in Lake Odessa.

Meeting adjourned at 8:25 p.m.

Roberta Jo Smith, Clerk